

RATIO OF COST TO CHARGES FOR ANCILLARY AND OUTPATIENT COST CENTERS	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET C
--	---------------	------------------------------------	-------------

Cost Center Description	Total ( from Wkst. B, Pt. I, col. 18 )	Total Charges	Ratio ( col. 1 divided by col. 2 )	
	1	2	3	
<b>ANCILLARY SERVICE COST CENTERS</b>				
40 Radiology				40
41 Laboratory				41
42 Intravenous Therapy				42
43 Oxygen (Inhalation) Therapy				43
44 Physical Therapy				44
45 Occupational Therapy				45
46 Speech Pathology				46
47 Electrocardiology				47
48 Medical Supplies Charged to Patients				48
49 Drugs Charged to Patients				49
50 Dental Care - Title XIX only				50
51 Support Surfaces				51
52 Other Ancillary Service Cost				52
<b>OUTPATIENT SERVICE COST CENTERS</b>				
60 Clinic				60
61 Rural Health Clinic (RHC)				61
62 FQHC				62
63 Other Outpatient Service Cost				63
71 Ambulance				71
100 Total				100

APPORTIONMENT OF ANCILLARY AND OUTPATIENT COST	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET D PART I
---	---------------	------------------------------------	-----------------------

Check applicable box:	<input type="checkbox"/>	Title V (1)	<input type="checkbox"/>	Title XVIII	<input type="checkbox"/>	Title XIX (1)				
Check applicable box:	<input type="checkbox"/>	SNF	<input type="checkbox"/>	NF	<input type="checkbox"/>	ICF/MR	<input type="checkbox"/>	Other _____	<input type="checkbox"/>	PPS - Must also complete Part II

**PART I - CALCULATION OF ANCILLARY AND OUTPATIENT COST**

Cost Center Description	Ratio of Cost to Charges ( from Wkst. C, col. 3 )	Health Care Program Charges		Healthcare Program Cost		
		Part A	Part B	Part A ( col. 1 x col. 2 )	Part B ( col. 1 x col. 3 )	
		1	2	3	4	
<b>ANCILLARY SERVICE COST CENTERS</b>						
40 Radiology						40
41 Laboratory						41
42 Intravenous Therapy						42
43 Oxygen (Inhalation) Therapy						43
44 Physical Therapy						44
45 Occupational Therapy						45
46 Speech Pathology						46
47 Electrocardiology						47
48 Medical Supplies Charged to Patients						48
49 Drugs Charged to Patients						49
50 Dental Care - Title XIX only						50
51 Support Surfaces						51
52 Other Ancillary Service Cost						52
<b>OUTPATIENT COST CENTERS</b>						
60 Clinic						60
61 Rural Health Clinic (RHC)						61
62 FQHC						62
63 Other Outpatient Service Cost						63
71 Ambulance (2)						71
100 Total (sum of lines 40 - 71)						100

- (1) For titles V and XIX use columns 1, 2 and 4 only.
- (2) Line 71 columns 2 and 4 are for titles V and XIX. No amounts should be entered here for title XVIII.

APPORTIONMENT OF ANCILLARY AND OUTPATIENT COST	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET D PARTS II & III
---	---------------	------------------------------------	-------------------------------

TITLE XVIII ONLY

PART II - APPORTIONMENT OF VACCINE COST

1	Drugs charged to patients - ratio of cost to charges (from Wkst. C, col. 3, line 49)		1
2	Program vaccine charges ( From your records or the PS&R report)		2
3	Program costs (line 1 x line 2) (Title XVIII, PPS providers, transfer this amount to Wkst. E, Pt. I, line 1)		3

PART III - CALCULATION OF PASS THROUGH COSTS FOR NURSING & ALLIED HEALTH

Cost Center Description	Total Cost ( from Wkst. B, Pt. I, col. 18 )	Nursing & Allied Health ( from Wkst. B, Pt. I, col. 14 )	Ratio of Nursing & Allied Health Costs to Total Costs - Part A ( col. 2 / col. 1 )	Program Part A Cost ( from Wkst. D., Pt. I, col. 4 )	Part A Nursing & Allied Health Costs for Pass Through ( col. 3 x col. 4 )	
	1	2	3	4	5	
<b>ANCILLARY SERVICE COST CENTERS</b>						
40 Radiology						40
41 Laboratory						41
42 Intravenous Therapy						42
43 Oxygen (Inhalation) Therapy						43
44 Physical Therapy						44
45 Occupational Therapy						45
46 Speech Pathology						46
47 Electrocardiology						47
48 Medical Supplies Charged to Patients						48
49 Drugs Charged to Patients						49
50 Dental Care - Title XIX only						50
51 Support Surfaces						51
52 Other Ancillary Service Cost						52
100 Total (sum of lines 40 - 52)						100

COMPUTATION OF INPATIENT ROUTINE COSTS	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET D-1 PARTS I & II
---	---------------	------------------------------------	-------------------------------

Check applicable box: <input type="checkbox"/> Title V <input type="checkbox"/> Title XVIII <input type="checkbox"/> Title XIX
Check applicable box: <input type="checkbox"/> SNF <input type="checkbox"/> NF <input type="checkbox"/> ICF/MR

**PART I - CALCULATION OF INPATIENT ROUTINE COSTS**

<b>INPATIENT DAYS</b>			
1	Inpatient days including private room days		1
2	Private room days		2
3	Inpatient days including private room days applicable to the Program		3
4	Medically necessary private room days applicable to the Program		4
5	Total general inpatient routine service cost		5
<b>PRIVATE ROOM DIFFERENTIAL ADJUSTMENT</b>			
6	General inpatient routine service charges		6
7	General inpatient routine service cost/charge ratio (line 5 divided by line 6)		7
8	Enter private room charges from your records		8
9	Average private room per diem charge (private room charges on line 8 divided by private room days on line 2)		9
10	Enter semi-private room charges from your records		10
11	Average semi-private room per diem charge (semi-private room charges on line 10 divided by semi-private room days)		11
12	Average per diem private room charge differential (line 9 minus line 11)		12
13	Average per diem private room cost differential (line 7 times line 12)		13
14	Private room cost differential adjustment (line 2 times line 13)		14
15	General inpatient routine service cost net of private room cost differential (line 5 minus line 14)		15
<b>PROGRAM INPATIENT ROUTINE SERVICE COSTS</b>			
16	Adjusted general inpatient service cost per diem (line 15 divided by line 11)		16
17	Program routine service cost (line 3 times line 16)		17
18	Medically necessary private room cost applicable to program (line 4 times line 13)		18
19	Total program general inpatient routine service cost (line 17 plus line 18)		19
20	Capital related cost allocated to inpatient routine service costs (from Wkst. B, Pt. II, col. 18, line 30 for SNF; line 31 for NF; or line 32 for ICF/MR)		20
21	Per diem capital related costs (line 20 divided by line 1)		21
22	Program capital related cost (line 3 times line 21)		22
23	Inpatient routine service cost (line 19 minus line 22)		23
24	Aggregate charges to beneficiaries for excess costs (from provider records)		24
25	Total program routine service costs for comparison to the cost limitation (line 23 minus line 24)		25
26	Enter the per diem limitation (1)		26
27	Inpatient routine service cost limitation (line 3 times the per diem limitation line 26) (1)		27
28	Reimbursable inpatient routine service costs (line 22 plus the lesser of line 25 or line 27) (Transfer to Wkst. E, Pt. II, line 4) (see instructions)		28

**PART II - CALCULATION OF INPATIENT NURSING & ALLIED HEALTH COSTS FOR PPS PASS-THROUGH**

1	Total inpatient days		1
2	Program inpatient days (from Wkst. S-3, Pt. I, cols. 3, 4 or 5, line 1 or 2 as applicable)		2
3	Total nursing & allied health costs (see instructions)		3
4	Nursing & allied health ratio (line 2 divided by line 1)		4
5	Program nursing & allied health costs for pass-through (line 3 times line 4)		5

(1) Lines 26, 27 and 28 are not applicable for title XVIII, but may be used for title V and or title XIX

CALCULATION OF REIMBURSEMENT SETTLEMENT TITLE XVIII	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET E PART I
---	---------------	------------------------------------	-----------------------

PART A - INPATIENT SERVICE PPS PROVIDER COMPUTATION OF REIMBURSEMENT		
1	Inpatient PPS amount (see instructions)	1
2	Nursing and Allied Health Education Activities (pass through payments)	2
3	Subtotal (sum of lines 1 and 2)	3
4	Primary payor amounts	4
5	Coinsurance	5
6	Reimbursable bad debts (from your records)	6
7	Reimbursable bad debts for dual eligible beneficiaries (see instructions)	7
8	Adjusted reimbursable bad debts (see instructions)	8
9	Recovery of bad debts - for statistical records only	9
10	Utilization review	10
11	Subtotal (see instructions)	11
12	Interim payments (see instructions)	12
13	Tentative adjustment	13
14	Other adjustment (see instructions)	14
14.99	<i>Sequestration amount (see instructions)</i>	14.99
15	Balance due provider/program (see instructions) (Indicate overpayment in parentheses)	15
16	Protested amounts (nonallowable cost report items) in accordance with CMS Pub. 15-2, section 115.2	16

PART B - ANCILLARY SERVICE COMPUTATION OF REIMBURSEMENT LESSER OF COST OR CHARGES - TITLE XVIII ONLY		
17	Ancillary services Part B	17
18	Vaccine cost (from Wkst. D, Pt. II, line 3)	18
19	Total reasonable costs (sum of lines 17 and 18)	19
20	Medicare Part B ancillary charges (see instructions)	20
21	Cost of covered services (lesser of line 19 or line 20)	21
22	Primary payor amounts	22
23	Coinsurance and deductibles	23
24	Reimbursable bad debts (from your records)	24
24.01	<i>Reimbursable bad debts for dual eligible beneficiaries (see instructions)</i>	24.01
24.02	<i>Adjusted reimbursable bad debts (see instructions)</i>	24.02
25	Subtotal (sum of lines 21 and 24.02, minus lines 22 and 23)	25
26	Interim payments (see instructions)	26
27	Tentative adjustment	27
28	Other Adjustments (Specify _____) (see instructions)	28
28.99	<i>Sequestration amount (see instructions)</i>	28.99
29	Balance due provider/program (see instructions) (indicate overpayments in parentheses)	29
30	Protested amounts (nonallowable cost report items) in accordance with CMS Pub. 15-2, section 115.2	30

CALCULATION OF REIMBURSEMENT SETTLEMENT FOR TITLE V and TITLE XIX ONLY	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET E PART II
--	---------------	------------------------------------	------------------------

Check applicable box: <input type="checkbox"/> Title V <input type="checkbox"/> Title XIX
Check applicable box: <input type="checkbox"/> SNF <input type="checkbox"/> NF <input type="checkbox"/> ICF/MR

COMPUTATION OF NET COST OF COVERED SERVICES

1	Inpatient ancillary services (see instructions)		1
2	Nursing & Allied Health Cost (from Wkst. D-1, Pt. II, line 5)		2
3	Outpatient services		3
4	Inpatient routine services (see instructions)		4
5	Utilization review - physicians' compensation (from provider records)		5
6	Cost of covered services (sum of lines 1 - 5)		6
7	Differential in charges between semiprivate accommodations and less than semiprivate accommodations		7
8	Subtotal (line 6 minus line 7)		8
9	Primary payor amounts		9
10	Total reasonable cost (line 8 minus line 9)		10

REASONABLE CHARGES

11	Inpatient ancillary service charges		11
12	Outpatient service charges		12
13	Inpatient routine service charges		13
14	Differential in charges between semiprivate accommodations and less than semiprivate accommodations		14
15	Total reasonable charges		15

CUSTOMARY CHARGES

16	Aggregate amount actually collected from patients liable for payment for services on a charge basis		16
17	Amounts that would have been realized from patients liable for payment for services on a charge basis had such payment been made in accordance with 42 CFR 413.13(e)		17
18	Ratio of line 16 to line 17 (not to exceed 1.000000)		18
19	Total customary charges (see instructions)		19

COMPUTATION OF REIMBURSEMENT SETTLEMENT

20	Cost of covered services (see instructions)		20
21	Deductibles		21
22	Subtotal (line 20 minus line 21)		22
23	Coinsurance		23
24	Subtotal (line 22 minus line 23)		24
25	Reimbursable bad debts (from your records)		25
26	Subtotal (sum of lines 24 and 25)		26
27	Unrefunded charges to beneficiaries for excess costs erroneously collected based on correction of cost limit		27
28	Recovery of excess depreciation resulting from provider termination or a decrease in program utilization		28
29	Other adjustments (Specify _____) (see instructions)		29
30	Amounts applicable to prior cost reporting periods resulting from disposition of depreciable assets (if minus, enter amount in parentheses)		30
31	Subtotal (line 26 plus or minus lines 29, and 30, minus lines 27 and 28)		31
32	Interim payments		32
33	Balance due provider/program (line 31 minus line 32) (indicate overpayments in parentheses) (see instructions)		33

ANALYSIS OF PAYMENTS TO PROVIDERS FOR SERVICES RENDERED			PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET E-1	
Description	Inpatient Part A		Part B			
	mm/dd/yyyy	Amount	mm/dd/yyyy	Amount		
	1	2	3	4		
1 Total interim payments paid to provider					1	
2 Interim payments payable on individual bills, either submitted or to be submitted to the intermediary/contractor for services rendered in the cost reporting period. If none, enter zero.					2	
2 List separately each retroactive lump sum adjustment amount based on subsequent revision of the interim rate for the cost reporting period Also show date of each payment. If none, write "NONE," or enter a zero. (1)	Program to Provider	.02			3.01	
		.03			3.02	
		.04			3.03	
		.05			3.04	
		.50			3.05	
	Provider to Program	.51				3.51
		.52				3.52
		.53				3.53
		.54				3.54
		.99				3.99
SUBTOTAL (sum of lines 3.01 - 3.49 minus sum of lines 3.50 - 3.98)						
4 TOTAL INTERIM PAYMENTS (sum of lines 1, 2 & 3.99) (Transfer to Wkst. E, Pt. I, line 12 for Part A, and line 26 for Part B.)					4	
<b>TO BE COMPLETED BY CONTRACTOR</b>						
5 List separately each tentative settlement payment after desk review. Also show date of each payment. If none, write "NONE," or enter a zero. (1)	Program to Provider	.01			5.01	
		.02			5.02	
		.03			5.03	
	Provider to Program	.50				5.50
		.51				5.51
		.52				5.52
		.99				5.99
SUBTOTAL (sum of lines 5.01 - 5.49 minus sum of lines 5.50 - 5.98)						
6 Determine net settlement amount (balance due) based on the cost report (1)	Program to Provider	.01			6.01	
	Provider to Program	.02			6.02	
7 TOTAL MEDICARE PROGRAM LIABILITY (see instructions)					7	
8 Name of Contractor	Contractor Number				8	

(1) On lines 3, 5, and 6, where an amount is due "Provider to Program," show the amount and date on which the provider agrees to the amount of repayment even though total repayment is not accomplished until a later date.

BALANCE SHEET (If you are nonproprietary and do not maintain fund-type accounting records, complete the "General Fund" column only.)	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET G
---	---------------	------------------------------------	-------------

	General Fund	Specific Purpose Fund	Endowment Fund	Plant Fund	
Assets	1	2	3	4	
<b>CURRENT ASSETS</b>					
1 Cash on hand and in banks					1
2 Temporary investments					2
3 Notes receivable					3
4 Accounts receivable					4
5 Other receivables					5
6 Less: allowances for uncollectible notes and accounts receivable	( )	( )	( )	( )	6
7 Inventory					7
8 Prepaid expenses					8
9 Other current assets					9
10 Due from other funds					10
11 TOTAL CURRENT ASSETS (sum of lines 1 - 10)					11
<b>FIXED ASSETS</b>					
12 Land					12
13 Land improvements					13
14 Less: Accumulated depreciation	( )	( )	( )	( )	14
15 Buildings					15
16 Less Accumulated depreciation	( )	( )	( )	( )	16
17 Leasehold improvements					17
18 Less: Accumulated Amortization	( )	( )	( )	( )	18
19 Fixed equipment					19
20 Less: Accumulated depreciation	( )	( )	( )	( )	20
21 Automobiles and trucks					21
22 Less: Accumulated depreciation	( )	( )	( )	( )	22
23 Major movable equipment					23
24 Less: Accumulated depreciation	( )	( )	( )	( )	24
25 Minor equipment - Depreciable					25
26 Minor equipment nondepreciable					26
27 Other fixed assets					27
28 TOTAL FIXED ASSETS (sum of lines 12 - 27)					28
<b>OTHER ASSETS</b>					
29 Investments					29
30 Deposits on leases					30
31 Due from owners/officers					31
32 Other assets					32
33 TOTAL OTHER ASSETS (sum of lines 29 - 32)					33
34 TOTAL ASSETS (sum of lines 11, 28 and 33)					34

( ) = contra amount



BALANCE SHEET (If you are nonproprietary and do not maintain fund-type accounting records, complete the "General Fund" column only.)	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET G
---	---------------	------------------------------------	-------------

	General Fund	Specific Purpose Fund	Endowment Fund	Plant Fund	
Liabilities and Fund Balances	1	2	3	4	
<b>CURRENT LIABILITIES</b>					
35 Accounts payable					35
36 Salaries, wages & fees payable					36
37 Payroll taxes payable					37
38 Notes & loans payable (short term)					38
39 Deferred income					39
40 Accelerated payments					40
41 Due to other funds					41
42 Other current liabilities					42
43 TOTAL CURRENT LIABILITIES (sum of lines 35 - 42)					43
<b>LONG TERM LIABILITIES</b>					
44 Mortgage payable					44
45 Notes payable					45
46 Unsecured loans					46
47 Loans from owners:					47
48 Other long term liabilities					48
49 Other (specify)					49
50 TOTAL LONG TERM LIABILITIES (sum of lines 44 - 49)					50
51 TOTAL LIABILITIES (sum of lines 43 and 50)					51
<b>CAPITAL ACCOUNTS</b>					
52 General fund balance					52
53 Specific purpose fund					53
54 Donor created - endowment fund balance - restricted					54
55 Donor created - endowment fund balance - unrestricted					55
56 Governing body created - endowment fund balance					56
57 Plant fund balance - invested in plant					57
58 Plant fund balance - reserve for plant improvement, replacement and expansion					58
59 TOTAL FUND BALANCES (sum of lines 52 thru 58)					59
60 TOTAL LIABILITIES AND FUND BALANCES (sum of lines 51 and 59)					60

( ) = contra amount

STATEMENT OF CHANGES IN FUND BALANCES	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET G - 1
---------------------------------------	---------------	------------------------------------	-----------------

	General Fund		Special Purpose Fund		Endowment Fund		Plant Fund		
	1	2	3	4	5	6	7	8	
1 Fund balances at beginning of period									1
2 Net income (loss) (from Wkst. G-3, line 31)									2
3 Total (sum of line 1 and line 2)									3
4 Additions (credit adjustments)									4
5									5
6									6
7									7
8									8
9									9
10 Total additions (sum of lines 5 - 9)									10
11 Subtotal (line 3 plus line 10)									11
12 Deductions (debit adjustments)									12
13									13
14									14
15									15
16									16
17									17
18 Total deductions (sum of lines 13 - 17)									18
19 Fund balance at end of period per balance sheet (line 11 - line 18)									19

STATEMENT OF PATIENT REVENUES AND OPERATING EXPENSES	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET G - 2 PARTS I & II
---	---------------	------------------------------------	---------------------------------

**PART I - PATIENT REVENUES**

Revenue Center		INPATIENT	OUTPATIENT	TOTAL
		1	2	3
<b>General Inpatient Routine Care Services</b>				
1	Skilled nursing facility			1
2	Nursing facility			2
3	ICF-Mentally Retarded			3
4	Other long term care			4
5	Total general inpatient care services (sum of lines 1 - 4)			5
<b>All Other Care Service</b>				
6	Ancillary services			6
7	Clinic			7
8	Home health agency			8
9	Ambulance			9
10	RHC/FQHC			10
11	CMHC			11
12	SNF based hospice			12
13	Other (specify)			13
14	Total patient revenues (sum of lines 5 - 13) (transfer to Wkst. G-3, col. 3, line 1)			14

**PART II - OPERATING EXPENSES**

1	Operating Expenses (per Wkst. A, col. 3, line 100)			1
2	Add (Specify)			2
3				3
4				4
5				5
6				6
7				7
8	Total Additions (sum of lines 2 - 7)			8
9	Deduct (Specify)			9
10				10
11				11
12				12
13				13
14	Total Deductions (sum of lines 9 - 13)			14
15	Total Operating Expenses (sum of lines 1 and 8, minus line 14)			15

STATEMENT OF REVENUES AND EXPENSES	PROVIDER CCN:	PERIOD : FROM _____ TO _____	WORKSHEET G-3
------------------------------------	---------------	------------------------------------	---------------

1	Total patient revenues (from Wkst. G-2, Pt. I, col. 3, line 14)		1
2	Less: contractual allowances and discounts on patients accounts		2
3	Net patient revenues (line 1 minus line 2)		3
4	Less: total operating expenses (fom Wkst. G-2, Pt. II, line 15)		4
5	Net income from service to patients (line 3 minus 4)		5
	Other income:		
6	Contributions, donations, bequests, etc.		6
7	Income from investments		7
8	Revenues from communications (telephone and internet service)		8
9	Revenue from television and radio service		9
10	Purchase discounts		10
11	Rebates and refunds of expenses		11
12	Parking lot receipts		12
13	Revenue from laundry and linen service		13
14	Revenue from meals sold to employees and guests		14
15	Revenue from rental of living quarters		15
16	Revenue from sale of medical and surgical supplies to other than patients		16
17	Revenue from sale of drugs to other than patients		17
18	Revenue from sale of medical records and abstracts		18
19	Tuition (fees, sale of textbooks, uniforms, etc.)		19
20	Revenue from gifts, flower, coffee shops, canteen		20
21	Rental of vending machines		21
22	Rental of skilled nursing space		22
23	Governmental appropriations		23
24	Other miscellaneous revenue (specify _____)		24
25	Total other income (sum of lines 6 - 24)		25
26	Total (line 5 plus line 25)		26
27	Other expenses (specify _____)		27
28			28
29			29
30	Total other expenses (sum of lines 27 - 29)		30
31	Net income (or loss) for the period (line 26 minus line 30)		31