

HOSPICE IDENTIFICATION DATA	PROVIDER NO.:	PERIOD: FROM: TO:	WORKSHEET S-1
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**PART I**

1	Name:	Address:	City:	State:	Zip Code:	1	
2	County where the hospice is located					Date	2
3	Hospice began operation (mm/dd/yyyy)						3
4	Certification date (mm/dd/yyyy)			Dated certified Title XVIII	Dated certified Title XIX	4	
5	Cost Reporting Period (mm/dd/yyyy)	From:	To:	5			
6	Provider Identification Number					6	
6.01	National Provider Identifier (NPI) Number					6.01	
7	Type of Control (see instructions)					7	

**PART II**

	Enrollment Days	Title XVIII	Title XIX	Title XVIII	Title XIX	Other Unduplicated	Total Unduplicated Days	
		Unduplicated Medicare Days	Unduplicated Medicaid Days	Unduplicated Skilled Nursing Facility Days	Unduplicated Nursing Facility Days			
		1	2	3	4			
8	Continuous Home Care							8
9	Routine Home Care							9
10	Inpatient Respite Care							10
11	General Inpatient Care							11
12	Total Hospice Days							12

**PART III**

		Title XVIII	Title XIX	Title XVIII	Title XIX	Other	Total	
		Skilled Nursing Facility	Nursing Facility	Skilled Nursing Facility	Nursing Facility			
		1	2	3	4			
13	Number of Patients Receiving Hospice Care							13
14	Total Number of Unduplicated Continuous Care Hours Billable to Medicare							14
15	Average Length of Stay							15
16	Unduplicated Census Count							16
17	If the hospice componentized (or fragmented) its administrative and general service costs, indicate whether option one or two is being utilized (See PRM-II, Section 3820) (Enter "1" for option one and "2" for option two)							17
18	Are there any related organization or home office costs as defined in CMS Pub. 15-I, chapter 10? Enter "Y" for yes or "N" for no in column 1. If yes, enter the chain home office provider number in column 2.							18

RECLASSIFICATION AND ADJUSTMENT OF TRIAL BALANCE EXPENSES			PROVIDER NO:		PERIOD: FROM TO					WORKSHEET A	
COST CENTER DESCRIPTIONS	SALARIES (From Wkst A-1)	EMPLOYEE BENEFITS (From Wkst A-2)	TRANSPOR- TATION (See inst.)	CON- TRACTED SERVICES (From Wkst A-3)	OTHER	TOTAL (col. 1-5)	RECLAS- SIFICATION (Increase/ Decrease) (Fr Wkst A-6)	SUBTOTAL	ADJUST- MENTS (Increase/ Decrease) (Fr Wkst A-8 & A-8-1)	TOTAL (col.8±col.9)	
	1	2	3	4	5	6	7	8	9	10	
<b>GENERAL SERVICE COST CENTERS</b>											
1 0100	Capital Related Costs-Bldg and Fixtures									1	
2 0200	Capital Related Costs-Movable Equipment									2	
3 0300	Plant Operation and Maintenance									3	
4 0400	Transportation - Staff									4	
5 0500	Volunteer Service Coordination									5	
6 0600	Administrative and General									6	
<b>INPATIENT CARE SERVICE</b>											
10 1000	Inpatient - General Care									10	
11 1100	Inpatient - Respite Care									11	
<b>VISITING SERVICES</b>											
15 1500	Physician Services									15	
16 1600	Nursing Care									16	
16.01 1601	Nursing Care -- Continuous Home Care									16.01	
17 1700	Physical Therapy									17	
18 1800	Occupational Therapy									18	
19 1900	Speech/ Language Pathology									19	
20 2000	Medical Social Services									20	
21 2100	Spiritual Counseling									21	
22 2200	Dietary Counseling									22	
23 2300	Counseling - Other									23	
24 2400	Home Health Aide and Homemaker									24	
24.01 2401	HH Aide & Homemaker -- Cont Home Care									24.01	
25	Other									25	

HH Aide & Homemaker -- Cont Hm Care

RECLASSIFICATION AND ADJUSTMENT OF TRIAL BALANCE EXPENSES			PROVIDER NO:		PERIOD: FROM TO					WORKSHEET A		
COST CENTER DESCRIPTIONS	SALARIES (From Wkst A-1)	EMPLOYEE BENEFITS (From Wkst A-2)	TRANSPOR- TATION (See inst.)	CONT- RACTED SERVICES (From Wkst A-3)	OTHER	TOTAL (col. 1-5)	RECLAS- SIFICATION (Increase/ Decrease) (Fr Wkst A-6)	SUBTOTAL	ADJUST- MENTS (Increase/ Decrease) (Fr Wkst A-8)	TOTAL (col.8±col.9)		
	1	2	3	4	5	6	7	8	9	10		
<b>OTHER HOSPICE SERVICE COSTS</b>												
30	3000	Drugs, Biological and Infusion Therapy										30
30.01	3001	Analgesics										30.01
30.02	3002	Sedatives / Hypnotics										30.02
30.03	3003	Other -- Specify										30.03
31	3100	Durable Medical Equipment/Oxygen										31
32	3200	Patient Transportation										32
33	3300	Imaging Services										33
34	3400	Labs and Diagnostics										34
35	3500	Medical Supplies										35
36	3600	Outpatient Services (incl. E/R Dept.)										36
37	3700	Radiation Therapy										37
38	3800	Chemotherapy										38
39		Other										39
<b>HOSPICE NONREIMBURSABLE SERV.</b>												
50	5000	Bereavement Program Costs										50
51	5100	Volunteer Program Costs										51
52	5200	Fundraising										52
53		Other Program Costs										53
100		Total										100

COMPENSATION ANALYSIS SALARIES AND WAGES		PROVIDER NO:				PERIOD: FROM TO			WORKSHEET A-1	
COST CENTER DESCRIPTIONS (omit cents)		ADMINIS- TRATOR	DIRECTOR	SOCIAL SERVICES	SUPERVISORS	NURSES	TOTAL THERAPISTS	AIDES	ALL OTHER	TOTAL (1)
		1	2	3	4	5	6	7	8	9
GENERAL SERVICE COST CENTERS										
1	Capital Related Costs-Bldg and Fixt.									1
2	Capital Related Costs-Movable Equip.									2
3	Plant Operation and Maintenance									3
4	Transportation - Staff									4
5	Volunteer Service Coordination									5
6	Administrative and General									6
INPATIENT CARE SERVICE										
10	Inpatient - General Care									10
11	Inpatient - Respite Care									11
VISITING SERVICES										
15	Physician Services									15
16	Nursing Care									16
16.01	Nursing Care -- Continuous Home Care									16.01
17	Physical Therapy									17
18	Occupational Therapy									18
19	Speech/ Language Pathology									19
20	Medical Social Services									20
21	Spiritual Counseling									21
22	Dietary Counseling									22
23	Counseling - Other									23
24	Home Health Aide and Homemaker									24
24.01	HH Aide & Homemaker -- Cont Home Care									24.01
25	Other									25

(1) Transfer the amount in column 9 to Wkst A, column 1

COMPENSATION ANALYSIS SALARIES AND WAGES		PROVIDER NO:			PERIOD: FROM TO				WORKSHEET A-1	
COST CENTER DESCRIPTIONS (omit cents)		ADMINIS- TRATOR	DIRECTOR	SOCIAL SERVICES	SUPERVISORS	NURSES	TOTAL THERAPISTS	AIDES	ALL OTHER	TOTAL (1)
		1	2	3	4	5	6	7	8	9
OTHER HOSPICE SERVICE COSTS										
30	Drugs, Biological and Infusion Therapy									30
30.01	Analgesics									30.01
30.02	Sedatives / Hypnotics									30.02
30.03	Other -- Specify									30.03
31	Durable Medical Equipment/Oxygen									31
32	Patient Transportation									32
33	Imaging Services									33
34	Labs and Diagnostics									34
35	Medical Supplies									35
36	Outpatient Services (incl. E/R Dept.)									36
37	Radiation Therapy									37
38	Chemotherapy									38
39	Other									39
HOSPICE NONREIMBURSABLE SERV.										
50	Bereavement Program Costs									50
51	Volunteer Program Costs									51
52	Fundraising									52
53	Other Program Costs									53
100	Total									100

(1) Transfer the amount in column 9 to Wkst A, column 1

COMPENSATION ANALYSIS EMPLOYEE BENEFITS (PAYROLL RELATED)			PROVIDER NO:		PERIOD: FROM TO				WORKSHEET A-2	
COST CENTER DESCRIPTIONS (omit cents)	ADMINIS- TRATOR	DIRECTOR	SOCIAL SERVICES	SUPERVISORS	NURSES	TOTAL THERAPISTS	AIDES	ALL OTHER	TOTAL (1)	
	1	2	3	4	5	6	7	8	9	
GENERAL SERVICE COST CENTERS										
1	Capital Related Costs-Bldg and Fixt.									1
2	Capital Related Costs-Movable Equip.									2
3	Plant Operation and Maintenance									3
4	Transportation - Staff									4
5	Volunteer Service Coordination									5
6	Administrative and General									6
INPATIENT CARE SERVICE										
10	Inpatient - General Care									10
11	Inpatient - Respite Care									11
VISITING SERVICES										
15	Physician Services									15
16	Nursing Care									16
16.01	Nursing Care -- Continuous Home Care									16.01
17	Physical Therapy									17
18	Occupational Therapy									18
19	Speech/ Language Pathology									19
20	Medical Social Services									20
21	Spiritual Counseling									21
22	Dietary Counseling									22
23	Counseling - Other									23
24	Home Health Aide and Homemaker									24
24.01	HH Aide & Homemaker -- Cont Home Care									24.01
25	Other									25

(1) Transfer the amount in column 9 to Wkst A, column 2

COMPENSATION ANALYSIS EMPLOYEE BENEFITS (PAYROLL RELATED)		PROVIDER NO:			PERIOD: FROM TO				WORKSHEET A-2	
COST CENTER DESCRIPTIONS (omit cents)		ADMINIS- TRATOR	DIRECTOR	SOCIAL SERVICES	SUPERVISORS	NURSES	TOTAL THERAPISTS	AIDES	ALL OTHER	TOTAL (1)
		1	2	3	4	5	6	7	8	9
OTHER HOSPICE SERVICE COSTS										
30	Drugs, Biological and Infusion Therapy									30
30.01	Analgesics									30.01
30.02	Sedatives / Hypnotics									30.02
30.03	Other -- Specify									30.03
31	Durable Medical Equipment/ Oxygen									31
32	Patient Transportation									32
33	Imaging Services									33
34	Labs and Diagnostics									34
35	Medical Supplies									35
36	Outpatient Services (incl. E/R Dept.)									36
37	Radiation Therapy									37
38	Chemotherapy									38
39	Other									39
HOSPICE NONREIMBURSABLE SERV.										
50	Bereavement Program Costs									50
51	Volunteer Program Costs									51
52	Fundraising									52
53	Other Program Costs									53
100	Total									100

(1) Transfer the amount in column 9 to Wkst A, column 2

COMPENSATION ANALYSIS - CONTRACTED SERVICES/PURCHASED SERVICES			PROVIDER NO:		PERIOD: FROM TO				WORKSHEET A-3	
COST CENTER DESCRIPTIONS (omit cents)		ADMINIS- TRATOR	DIRECTOR	SOCIAL SERVICES	SUPERVISORS	NURSES	TOTAL THERAPISTS	AIDES	ALL OTHER	TOTAL (1)
		1	2	3	4	5	6	7	8	9
GENERAL SERVICE COST CENTERS										
1	Capital Related Costs-Bldg and Fixt.									1
2	Capital Related Costs-Movable Equip.									2
3	Plant Operation and Maintenance									3
4	Transportation - Staff									4
5	Volunteer Service Coordination									5
6	Administrative and General									6
INPATIENT CARE SERVICE										
10	Inpatient - General Care									10
11	Inpatient - Respite Care									11
VISITING SERVICES										
15	Physician Services									15
16	Nursing Care									16
16.01	Nursing Care -- Continuous Home Care									16.01
17	Physical Therapy									17
18	Occupational Therapy									18
19	Speech/ Language Pathology									19
20	Medical Social Services									20
21	Spiritual Counseling									21
22	Dietary Counseling									22
23	Counseling - Other									23
24	Home Health Aide and Homemaker									24
24.01	HH Aide & Homemaker -- Cont Home Care									24.01
25	Other									25

(1) Transfer the amount in column 9 to Wkst A, column 4



COMPENSATION ANALYSIS - CONTRACTED SERVICES/PURCHASED SERVICES		PROVIDER NO:			PERIOD: FROM TO				WORKSHEET A-3	
COST CENTER DESCRIPTIONS (omit cents)		ADMINIS- TRATOR	DIRECTOR	SOCIAL SERVICES	SUPERVISORS	NURSES	TOTAL THERAPISTS	AIDES	ALL OTHER	TOTAL (1)
		1	2	3	4	5	6	7	8	9
OTHER HOSPICE SERVICE COSTS										
30	Drugs, Biological and Infusion Therapy									30
30.01	Analgesics									30.01
30.02	Sedatives / Hypnotics									30.02
30.03	Other -- Specify									30.03
31	Durable Medical Equipment/Oxygen									31
32	Patient Transportation									32
33	Imaging Services									33
34	Labs and Diagnostics									34
35	Medical Supplies									35
36	Outpatient Services (incl. E/R Dept.)									36
37	Radiation Therapy									37
38	Chemotherapy									38
39	Other									39
HOSPICE NONREIMBURSABLE SERV.										
50	Bereavement Program Costs									50
51	Volunteer Program Costs									51
52	Fundraising									52
53	Other Program Costs									53
100	Total									100

(1) Transfer the amount in column 9 to Wkst A, column 4

RECLASSIFICATIONS ADJUSTMENTS TO EXPENSES		PROVIDER NO:				PERIOD: FROM TO				WORKSHEET A-6
EXPLANATION OF RECLASSIFICATION(S)	CODE (1)	INCREASES				DECREASES				
		COST CENTER	LINE #	SALARY	OTHER	COST CENTER	LINE #	SALARY	OTHER	
	1	2	3	4	5	6	7	8	9	
1										1
2										2
3										3
4										4
5										5
6										6
7										7
8										8
9										9
10										10
11										11
12										12
13										13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25										25
26										26
27										27
28										28
29										29
30										30
31										31
32										32
33										33
34										34
35										35
###	Total reclassifications (sum of col. 4 and 5 must equal sum of col. 8 and 9)									###

(1) A letter (A, B, etc.) must be entered on each line to identify each reclassification entry.  
 Transfer the amounts in columns 4, 5, 8, and 9 to Worksheet A, column 5, lines as appropriate.

ANALYSIS OF CHANGES IN CAPITAL ASSETS BALANCES			PROVIDER NO:		PERIOD: FROM TO	WORKSHEET A-7	
Description	Beginning Balances	Acquisitions			Disposals and Retirements	Ending Balance	
		Purchases	Donation	Total			
	1	2	3	4	5	6	
1 Land							1
2 Land Improvements							2
3 Buildings and Fixtures							3
4 Building Improvements							4
5 Fixed Equipment							5
6 Movable Equipment							6
7 Subtotal (sum of lines 1-6)							7
8 Reconciling Items							8
9 Total (line 7 minus line 8)							9

ADJUSTMENTS TO EXPENSES		PROVIDER NO.	PERIOD: FROM TO	WORKSHEET A-8	
(1) Description	(2) BASIS FOR ADJUST- MENT	AMOUNT	EXPENSE CLASSIFICATION ON WORKSHEET A TO /FROM WHICH THE AMOUNT IS TO BE ADJUSTED		
			COST CENTER	LINE NO.	
	1	2	3	4	
1	Investment income on restricted funds (chapter 2)				1
2	Telephone services (pay stations excluded) (chapter 21)				2
3	Adjustment resulting from transactions with Related Organizations (chapter 10) and Home office costs (chapter 21)	Worksheet A-8-1			3
4	Revenue - Employee meals, Guests				4
5	Income from imposition of interest, finance or penalty charges (chapter 21)				5
6	Bad Debts Included on Trial Balance				6
7	Patient Personal Purchases				7
8	Miscellaneous Adjustments				8
9	Depreciation--buildings and fixtures			Buildings & Fixtures	1
10	Depreciation--movable equipment			Movable Equipment	2
11	TOTAL (sum of lines 1 - 10) (Transfer to Worksheet A, col. 9, line 100)				11

(1) Description--all chapter references in this column pertain to CMS Pub. 15-1

(2) Basis for adjustment

A. Costs--if costs, including applicable overhead, can be determined.

B. Amount Received--if cost cannot be determined.

STATEMENT OF COSTS OF SERVICES FROM RELATED ORGANIZATIONS AND HOME OFFICE COSTS	PROVIDER NO:	PERIOD: FROM TO	WORKSHEET A-8-1
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**A. Costs incurred and adjustments required as a result of transactions with related organizations or the claiming of home office costs, and/or related organization:**

Line No.	Cost Center	Expense Items	Amount Allowable In Cost	Amount (from Worksheet A, col. 5)	Net Adjustments (col. 4 minus col. 5)*	
1	2	3	4	5		
1					1	
2					2	
3					3	
4					4	
5	TOTALS (sum of lines 1-4) Transfer column 6, line 5 to Worksheet A-8, column 2, line 3.					5

**B. Interrelationship to related organization(s) and/or home office:**

The Secretary, by virtue of the authority granted under section 1814(b)(1) of the Social Security Act, requires that you furnish the information requested under Part B of this worksheet.

This information is used by the Centers for Medicare and Medicare Services and its intermediaries in determining that the costs applicable to services, facilities, and supplies furnished by organizations related to you by common ownership or control represent reasonable costs as determined under section 1861 of the Social Security Act. If you do not provide all or any part of the requested information, the cost report is considered incomplete and not acceptable for purposes of claiming reimbursement under title XVIII.

\* The amounts on lines 1-4 and subscripts as appropriate are transferred in detail to Worksheet A, column 9, lines as appropriate. Positive amounts increase cost and negative amounts decrease cost. For related organizational or home office cost which has not been posted to Worksheet A, columns 1 and/or 2, the amount allowable should be indicated in column 4 of this part.

Symbol (1)	Name	Percentage of Ownership	Related Organization(s) and/or Home Office			
			Name	Percentage of Ownership	Type of Business	
1	2	3	4	5	6	
1						1
2						2
3						3
4						4
5						5

(1) Use the following symbols to indicate interrelationship to related organizations:

- A. Individual has financial interest (stockholder, partner, etc.) in both related organization and in provider.
- B. Corporation, partnership, or other organization has financial interest in provider.
- C. Provider has financial interest in corporation, partnership, or other organization.
- D. Director, officer, administrator, or key person of provider or relative of such person has financial interest in related organization.
- E. Individual is director, officer, administrator, or key person of provider and related organization.
- F. Director, officer, administrator, or key person of related organization or relative of such person has financial interest in provider.
- G. Other (financial or non-financial) specify \_\_\_\_\_

COST ALLOCATION BASED ON SERVICE COST CENTERS													PROVIDER NO:		PERIOD: FROM TO		WORKSHEET B	
COST CENTER DESCRIPTIONS	NET EXPENSES FOR COST ALLOC.	CAPITAL RELATED COST BLDG & FIXTURES	CAPITAL RELATED COST MOVABLE EQUIPMENT	PLANT OPERATION & MAINT.	TRANS-PORTATION	VOLUNTEER SERVICE COORDI-NATOR	SUBTOTAL (col. 0 - 5)	A & G SHARED COSTS	SUBTOTAL (col. 0 - 6.01)	A & G REIMB. COSTS	SUBTOTAL (col. 0 - 6.02)	A & G NON-REIMB. COSTS	TOTAL					
	0	1	2	3	4	5	5A	6.01	6A.01	6.02	6A.02	6.03	7					
<b>GENERAL SERVICE COST CENTERS</b>																		
1	Capital Related Costs-Bldg and Fixtures														1			
2	Capital Related Costs-Movable Equipment														2			
3	Plant Operation and Maintenance														3			
4	Transportation - Staff														4			
5	Volunteer Service Coordination														5			
6	Administrative and General														6			
6.01	A & G Shared Costs														6.01			
6.02	A & G Reimbursable Costs														6.02			
6.03	A & G Nonreimbursable Costs														6.03			
<b>INPATIENT CARE SERVICE</b>																		
10	Inpatient - General Care														10			
11	Inpatient - Respite Care														12			
<b>VISITING SERVICES</b>																		
15	Physician Services														15			
16	Nursing Care														16			
16.01	Nursing Care -- Continuous Home Care														16.01			
17	Physical Therapy														17			
18	Occupational Therapy														18			
19	Speech/ Language Pathology														19			
20	Medical Social Services														20			
21	Spiritual Counseling														21			
22	Dietary Counseling														22			
23	Counseling - Other														23			
24	Home Health Aide and Homemaker														24			
24.01	HH Aide & Homemaker -- Cont Home Care														24.01			
25	Other														25			

COST ALLOCATION BASED ON SERVICE COST CENTERS				PROVIDER NO:		PERIOD: FROM TO						WORKSHEET B	
COST CENTER DESCRIPTIONS	NET EXPENSES FOR COST ALLOC.	CAPITAL RELATED COST BLDG & FIXTURES	CAPITAL RELATED COST MOVABLE EQUIPMENT	PLANT OPERATION & MAINT.	TRANS-PORTATION	VOLUNTEER SERVICE COORDI-NATOR	SUBTOTAL (col. 0 - 5)	A & G SHARED COSTS	SUBTOTAL (col. 0 - 6.01)	A & G REIMB. COSTS	SUBTOTAL (col. 0 - 6.02)	A & G NON-REIMB. COSTS	TOTAL
	0	1	2	3	4	5	5A	6.01	6A.01	6.02	6A.02	6.03	7
<b>OTHER HOSPICE SERVICE COSTS</b>													
30 Drugs, Biologicals and Infusion													30
30.01 Analgesics													30.01
30.02 Sedatives / Hypnotics													30.02
30.03 Other -- Specify													30.03
31 Durable Medical Equipment/Oxygen													31
32 Patient Transportation													32
33 Imaging Services													33
34 Labs and Diagnostics													34
35 Medical Supplies													35
36 Outpatient Services (incl. E/R Dept.)													36
37 Radiation Therapy													37
38 Chemotherapy													38
39 Other													39
<b>HOSPICE NONREIMBURSABLE SERV.</b>													
50 Bereavement Program Costs													50
51 Volunteer Program Costs													51
52 Fundraising													52
53 Other Program Costs													53
100 Total													100

COST ALLOCATION - STATISTICAL BASIS			PROVIDER NO:		PERIOD: FROM TO			WORKSHEET B-1			
COST CENTER DESCRIPTIONS	CAPITAL RELATED COST BLDG & FIXTURES (SQ. FT.)	CAPITAL RELATED COST MOVABLE EQUIPMENT \$ VALUE	PLANT OPERATION & MAINT. (SQ. FT.)	TRANS-PORTATION (MILEAGE)	VOLUNTEER SERVICE COORDINATOR (HOURS)	RECONCILIATION	ADMINIS-TRATIVE & GENERAL (ACC. COST)	A & G SHARED COSTS (ACC. COST)	A & G REIMB. COSTS (ACC. COST)	A & G NON-REIMB. COSTS (ACC. COST)	
	1	2	3	4	5	6A	6	6.01	6.02	6.03	
GENERAL SERVICE COST CENTERS											
1	Capital Related Costs-Buildings and Fixtures										1
2	Capital Related Costs-Movable Equipment										2
3	Plant Operation and Maintenance										3
4	Transportation-staff										5
5	Volunteer Service Coordination										5
6	Administrative and General										6
6.01	A & G Shared Costs										6.01
6.02	A & G Reimbursable Costs										6.02
6.03	A & G Nonreimbursable Costs										6.03
INPATIENT CARE SERVICE											
10	Inpatient - General Care										10
11	Inpatient - Respite Care										11
VISITING SERVICES											
15	Physician Services										15
16	Nursing Care										16
16.01	Nursing Care -- Continuous Home Care										16.01
17	Physical Therapy										17
18	Occupational Therapy										18
19	Speech/ Language Pathology										19
20	Medical Social Services										20
21	Spiritual Counseling										21
22	Dietary Counseling										22
23	Counseling - Other										23
24	Home Health Aide and Homemaker										24
24.01	HH Aide & Homemaker -- Cont Home Care										24.01
25	Other										25



COST ALLOCATION - STATISTICAL BASIS			PROVIDER NO:		PERIOD: FROM TO					WORKSHEET B-1		
COST CENTER DESCRIPTIONS	CAPITAL RELATED COST BLDG & FIXTURES (SQ. FT.)	CAPITAL RELATED COST MOVABLE EQUIPMENT \$ VALUE	PLANT OPERATION & MAINT. (SQ. FT.)	TRANS-PORTATION MILEAGE	VOLUNTEER SERVICE COORDINATOR (HOURS)	RECONCILIATION	ADMINIS-TRATIVE & GENERAL (ACC. COST)	A & G SHARED COSTS (ACC. COST)	A & G REIMB. COSTS (ACC. COST)	A & G NON-REIMB. COSTS (ACC. COST)		
	1	2	3	4	5	6A	6	6.01	6.02	6.03		
	OTHER HOSPICE SERVICE COSTS											
30	Drugs, Biologicals and Infusion											30
30.01	Analgesics											30.01
30.02	Sedatives / Hypnotics											30.02
30.03	Other -- Specify											30.03
31	Durable Medical Equipment/Oxygen											31
32	Patient Transportation											32
33	Imaging Services											33
34	Labs and Diagnostics											34
35	Medical Supplies											35
36	Outpatient Services (incl. E/R Dept.)											36
37	Radiation Therapy											37
38	Chemotherapy											38
39	Other											39
	HOSPICE NONREIMBURSABLE SERV.											
50	Bereavement Program Costs											50
51	Volunteer Program Costs											51
52	Fundraising											52
53	Other Program Costs											53
100	Cost To be Allocated (per Wkst B)											100
101	Unit Cost Multiplier											101

CALCULATION OF PER DIEM COST	PROVIDER NO:	PERIOD: FROM TO	WORKSHEET D
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COMPUTATION OF PER DIEM COST		TITLE XVIII (1)	TITLE XIX (2)	OTHER (3)	TOTAL (4)	
1	Total cost (Worksheet B, line 100, col 7, less line 53, col. 7)					1
2	Total Unduplicated Days (Worksheet S-1, line 12, col. 6)					2
3	Average cost per diem (line 1 divided by line 2)					3
4	Unduplicated Medicare Days (Worksheet S-1, line 12, col.1)					4
5	Average Medicare cost (line 3 times line 4)					5
6	Unduplicated Medicaid Days (Worksheet S-1, line 12, col. 2)					6
7	Average Medicaid cost (line 3 times line 6)					7
8	Unduplicated SNF days (Worksheet S-1, line 12, col. 3)					8
9	Average SNF cost (line 3 times line 8)					9
10	Unduplicated NF days (Worksheet S-1, line 12, col. 4)					10
11	Average NF cost (line 3 times line 10)					11
12	Other Unduplicated days (Worksheet S-1, line 12, col. 5)					12
13	Average cost for other days (line 3 times line 12)					13
14	Total cost (see instructions)					14
15	Total days (see instructions)					15

BALANCE SHEET (If you are nonproprietary and do not maintain fund-type accounting records, complete the "General Fund" column only)		PROVIDER NO:	PERIOD: FROM TO	WORKSHEET G	
Assets (Omit cents)	General Fund	Specific Purpose Fund	Endowment Fund	Plant Fund	
	1	2	3	4	
<b>CURRENT ASSETS</b>					
1 Cash on hand and in banks					1
2 Temporary investments					2
3 Notes receivable					3
4 Accounts receivable					4
5 Other receivables					5
6 Less: allowances for uncollectible notes and accounts receivable					6
7 Inventory					7
8 Prepaid expenses					8
9 Other current assets					9
10 Due from other funds					10
11 <b>TOTAL CURRENT ASSETS</b> (Sum of lines 1 - 10)					11
<b>FIXED ASSETS</b>					
12 Land					12
13 Land improvements					13
14 Less: Accumulated depreciation					14
15 Buildings					15
16 Less: Accumulated depreciation					16
17 Leasehold improvements					17
18 Less: Accumulated Amortization					18
19 Fixed equipment					19
20 Less: Accumulated depreciation					20
21 Automobiles and trucks					21
22 Less: Accumulated depreciation					22
23 Major movable equipment					23
24 Less: Accumulated depreciation					24
25 Minor equipment nondepreciable					25
26 Other fixed assets					26
27 <b>TOTAL FIXED ASSETS</b> (Sum of lines 12 - 26)					27
<b>OTHER ASSETS</b>					
28 Investments					28
29 Deposits on leases					29
30 Due from owners/officers					30
31 Other assets					31
32 <b>TOTAL OTHER ASSETS</b> (Sum of lines 28 - 31)					32
33 <b>TOTAL ASSETS</b> (Sum of lines 11, 27, and 32)					33

( ) = contra amount

BALANCE SHEET (If you are nonproprietary and do not maintain fund-type accounting records, complete the "General Fund" column only)		PROVIDER NO:	PERIOD: FROM TO	WORKSHEET G (Cont.)	
Liabilities and Fund Balances (Omit cents)	General Fund	Specific Purpose Fund	Endowment Fund	Plant Fund	
	1	2	3	4	
<b>CURRENT LIABILITIES</b>					
34 Accounts payable					34
35 Salaries, wages & fees payable					35
36 Payroll taxes payable					36
37 Notes & loans payable (Short term)					37
38 Deferred income					38
39 Accelerated payments					39
40 Due to other funds					40
41 Other current liabilities					41
42 TOTAL CURRENT LIABILITIES (Sum of lines 34 - 41)					42
<b>LONG TERM LIABILITIES</b>					
43 Mortgage payable					43
44 Notes payable					44
45 Unsecured loans					45
46 Loans from owners: a. Prior to 7/1/66 b. On or after 7/1/66					46
47 Other long term liabilities					47
48					48
49 TOTAL LONG TERM LIABILITIES (Sum of lines 43 - 48)					49
50 TOTAL LIABILITIES (Sum of lines 42 and 49)					50
<b>CAPITAL ACCOUNTS</b>					
51 General fund balance					51
52 Specific purpose fund					52
53 Donor created - endowment fund balance - restricted					53
54 Donor created - endowment fund balance - unrestricted					54
55 Governing body created - endowment fund balance					55
56 Plant fund balance - invested in plant					56
57 Plant fund balance - reserve for plant improvement, replacement and expansion					57
58 TOTAL FUND BALANCES (Sum of lines 51 thru 57)					58
59 TOTAL LIABILITIES AND FUND BALANCES (Sum of lines 50 and 58)					59

( ) = contra amount

STATEMENT OF CHANGES IN FUND BALANCES	PROVIDER NO:	PERIOD: FROM TO	WORKSHEET G - 1
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	GENERAL FUND	SPECIFIC PURPOSE FUND	ENDOWMENT FUND	PLANT FUND	
	1	2	3	4	
1 Fund balances at beginning of period					1
2 Net income (loss) (From Wkst. G-2, line 16)					2
3 Total (Sum of line 1 and line 2)					3
4 Additions (Credit adjustments) (Specify)					4
5					5
6					6
7					7
8					8
9					9
10 Total additions (Sum of lines 4 - 9)					10
11 Subtotal (Line 3 plus line 10)					11
12 Deductions (Debit adjustments) (Specify)					12
13					13
14					14
15					15
16					16
17					17
18 Total deductions (Sum of lines 12 - 17)					18
19 Fund balance at end of period per balance sheet (Line 11 minus line 18)					19

STATEMENT OF PATIENT REVENUES AND NET INCOME	PROVIDER NO:	PERIOD: FROM TO	WORKSHEET G - 2 PARTS I & II
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**PART I - PATIENT REVENUES**

Revenue Center		TOTAL
<b>GENERAL INPATIENT AND HOME CARE SERVICE LOCATION</b>		
1	Skilled Nursing Facility based	1
2	Nursing facility based	2
3	Home care	3
4	Other (See Instructions)	4
5	State Medicaid room & board	5
6	Total General Inpatient Revenues ( Sum of lines 1, 2, 3 and 4 )	6

**PART II - OPERATING EXPENSES**

1	Operating Expenses ( Per Worksheet A, Col. 6, Line 100 )		1
2	Add ( Specify )		2
3			3
4			4
5			5
6			6
7			7
8	Total Additions ( Sum of lines 2 - 7 )		8
9	Deduct ( Specify )		9
10			10
11			11
12			12
13			13
14	Total Deductions ( Sum of lines 9 - 13 )		14
15	Total Operating Expenses ( Sum of lines 1 and 8, minus line 14 )		15
16	Net Income (or loss) for the period (Line 6 minus line 15)		16